

**2007-08 FUNDING POLICY MANUAL
K-12 OPERATING GRANT**

B

**BASIC PROGRAM
RECOGNITION**

B. BASIC PROGRAM RECOGNITION

OVERVIEW

The following table provides a summary of funding factors that are covered through basic program recognition, along with 2007-08 applicable rates (any exceptions to these rates are contained in the related section):

FACTOR	2007-08 PER PUPIL RATES
Basic rate	<ul style="list-style-type: none">▪ \$3,213 Kindergarten▪ \$6,426 Grades 1-12
Home-based education students	<ul style="list-style-type: none">▪ \$1,606 Kindergarten▪ \$3,213 Grades 1-12

Additional details associated with each of these factors are contained in the following pages, including:

- Purpose of funding recognition and eligibility requirements
- How funding recognition is calculated
- 2007-08 rates
- Key program expectations
- Description of any changes from previous years and/or scheduled reviews
- Listing of data used in the calculation
- Additional relevant information
- Contact information

Please note that the legislative and regulatory documents remain the authoritative source.

B. BASIC PROGRAM RECOGNITION

BASIC RATE

PURPOSE AND ELIGIBILITY

The basic rate provides funding recognition to school divisions for costs associated with the on-going operations of the division including:

- Administration and governance
- Instruction
- Plant operations and maintenance
- Non-capital furniture and equipment
- Non-capital renovations and repairs
- Current interest expenses
- Bank charges
- Special events transportation

The basic rate recognition also provides funding support for the implementation of School Community Councils, the Continuous Improvement Framework and School^{PLUS}. In addition, funding recognition supports the following specific expenditures, which were previously recognized as separate grant factors: teachers' sick leave, career development, core actualization, facilities rental, technology, core language programming and enrolment declines.

The basic rate is directly tied to enrolments, therefore all school divisions are eligible. The K-12 Operating Grant contains the following basic rate categories (the sum of enrolments in each of these categories equals the total enrolments for a school division):

- Early entrance¹ (if applicable)
- Kindergarten³
- Grades 1-12²
- Associate schools (if applicable)

Note: Funding recognition is not provided for students who are 22 years of age or older as of September 30, 2006.

HOW IS FUNDING CALCULATED?

Basic program recognition is calculated using the following formula (total recognition is the sum of the four components):

# of Early Entrance enrolments ¹	X	Grades 1-12 rate	=	Total Early Entrance recognition
+				
# of Kindergarten enrolments ³	X	Kindergarten rate	=	Total Kindergarten recognition
+				
# of Grades 1-12 enrolments ²	X	Grades 1-12 rate	=	Total Grades 1-12 recognition
+				
Associate Schools # of Kindergarten enrolments	X	Kindergarten rate	=	Total Kindergarten recognition
# of Grades 1-12 enrolments	X	Grades 1-12 rate	=	Total Grades 1-12 recognition
+				
				Total associate school recognition

Note: Home bound students are reflected in the appropriate enrolment category

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¹ – Early entrance provides educational programming supports and services for children who are deaf and/or hard of hearing and/or with visual impairment, intellectual disability, multiple disability, chronic illness, and/or orthopaedic disability. The age of the child entering the early entrance program is three years or older and children will meet the criteria for designation as described in section 49 of *The Education Regulations, 1986*.

² – Excluding Grades 1-12 enrolments in Associate schools (if applicable)

³ – Excluding Kindergarten enrolments in Associate schools (if applicable)

Note: For the 2007-08 grant, enrolments are based on the September 2006 PSSR (Principal's September Statistical Report).

See Appendix C for a listing of Associate schools broken down by school division.

2007 – 08 RATES

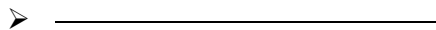
Total provincial funding recognition associated with the basic rate in 2007-08 is \$1.015B, which accounts for ~77.2% of total provincial recognized expenditures. The following per pupil rates are in effect for Government's 2007-08 fiscal year:

CATEGORY	PER PUPIL RATE
Kindergarten	\$3,213
Grades 1-12	\$6,426

Note: the Kindergarten rate is 50% of the Grades 1-12 rate.

The basic rate has increased by \$646 over the previous year. The following table provides a summary of changes:

CHANGES IN THE BASIC RATE	PER FTE RATE (IN \$)
2006-07 basic rate ¹	\$5,744
Basic rate adjustment January 2007	36
Increase for the teachers contract	167
▪ April – August 2007 (\$6.7M or \$42)	
▪ Provision for new collective agreement	
Incorporation of the technology factor	118
Incorporation of the other transportation factor	12
Incorporation of core language program recognition ²	12
Other ³	337
2007-08 BASIC RATE	\$6,426



¹ Note: the basic rate was increased January 2007 by \$36 for 2006-07

² French Immersion funding will remain as a separate grant factor

³ The basic rate has been increased to balance for the adjustment to the equalization factor and to assist school divisions in implementing the Continuous Improvement Framework (CIF). CIF recognition enables divisions to provide supports that may include staff costs associated with the leadership and coordination of a divisional CIF plan, costs associated with community consultations, development of local measures/instruments used to gauge progress towards provincial and local priorities, release time for principals and teachers to advance improvements through professional learning communities, providing assistance to School Community Councils in establishing and refining Learning Improvements Plans and the production of publications or other communication tools to report continuous improvement developments to the public.

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KEY PROGRAM EXPECTATIONS

2007-08 key program expectations associated with basic funding recognition have been established in the following areas:

Continuous Improvement Framework

- Publish an annual Continuous Improvement Plan and Report based on provincial renewal priorities and local priorities as outlined in the Continuous Improvement Framework Guide
- Report annual information on provincial program and service expectations to the Department as part of the CI Process. This may include information concerning facilities, School^{PLUS}, First Nations and Métis Education, core curriculum, career development, etc. An information reporting template will accompany the budget package to school divisions for completion by August 31
- Support the development of annual Learning Improvement Plans with all School Community Councils
- Monitor Continuous Improvement Plans over the course of the year
- Participate in bi-annual joint monitoring conferences with Saskatchewan Learning personnel to monitor and support the Continuous Improvement Process
- Report annual operational data as requested, which may include programs such as career development, core curriculum, facilities, First Nations and Métis Education and School^{PLUS}

School Community Councils

- Develop policies to support implementation and define composition of school community councils that are consistent with Department policy direction and legislative and regulatory requirements
- Establish a school community council in every school by:
 - June 2007 or earlier, specifically where District Boards of Trustees currently exist
- Provide opportunities for school community councils to participate in training and development opportunities
- Support school community councils in the:
 - Development of their Code of Conduct
 - Development of their Constitution
 - Identification and recommendation of appointed members
 - Development of a process to engage parents and community members in the development of a school-level Learning Improvement Plan

First Nations and Métis Education

- Provide and report on First Nations and Métis education planning in conjunction with the new Continuous Improvement Framework. Plans will include a focus on supports and outcomes for First Nations and Métis learners, if applicable, as well as demonstrate outcomes for all students around First Nations and Métis content, perspectives and contributions throughout the learning program.

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- Establish supports such as Elders and other learning opportunities to build capacity for all school divisions consistent with department policy.

Career Development

- Design a school division career development plan which includes transition supports for students leaving the school system
- Ensure implementation of the Middle Level Career Guidance curriculum

Core Curriculum

- Ensure that provincial curricula are being taught
- Provide resources to support teaching and learning related to the provincial curriculum
- Provide strategic professional development support related to the provincial curriculum

School^{PLUS}

- Provide information on how School^{PLUS} aligns with the division's priorities
- Provide information on how the School^{PLUS} vision is being advanced to improve learning success and well-being for every child and young person

CHANGES FROM PREVIOUS YEARS AND/OR SCHEDULED REVIEWS

Changes made to this factor in 2007-08 include breaking the early entrance students out on the grant print-out and rolling home-bound students into the regular enrolment categories.

DATA USED IN CALCULATION

The following table identifies the data that is used in the calculation of the basic rate:

DATA	SOURCE
Enrolments in the 2006 PSSR (Principal September Statistical Report)	SG/SE system – entered by schools
2006 home-based and home-bound students	SG/SE system – entered by school divisions

See Appendix C for a listing of Associate schools broken down by school division.

B. BASIC PROGRAM RECOGNITION

ADDITIONAL RELEVANT INFORMATION

General

- *The Education Act, 1995* (available at <http://www.qp.gov.sk.ca/documents/English/Statutes/Statutes/E0-2.pdf>)
- *The School Grant Regulations* (available at <http://www.publications.gov.sk.ca/details.cfm?p=11812>)
- *The Education Regulations, 1986* (available at <http://www.qp.gov.sk.ca/documents/English/Regulations/Regulations/E0-1R1.pdf>)
- PSSR Manual (available at <http://www.sasked.gov.sk.ca/sqse/PSSR%20Manual%20Sept%202005.doc>)

Continuous Improvement Framework

- Continuous Improvement Framework Guide (available at <http://www.sasklearning.gov.sk.ca/branches/aar/ci/CIFGuide.pdf>)

School Community Councils

- Toward School^{PLUS} Policy Directions for School Community Councils Provincial Response to the Local Accountability and Partnerships Panel Final Report (available at http://www.sasked.gov.sk.ca/branches/comm/minister/speeches/PolicyDirections_Nov05.pdf)

Career Development

- Blueprint for Life/Work Designs (available at www.lifework.ca)
- Middle Level (grades 6-9) Career Guidance curriculum (available at <http://www.sasklearning.gov.sk.ca/docs/midcareer/index.html>)
- Middle Level Career Guidance information bulletin (available at <http://www.sasklearning.gov.sk.ca/docs/midcareer/infobul/index.htm>)
- Middle Level Career Guidance resources (available at http://www.sasklearning.gov.sk.ca/curr_inst/iru/paares.shtml)

Core Curriculum

- Provincial curriculum guides and bibliographies (available at <http://www.sasklearning.gov.sk.ca/branches/curr/evergreen/index.shtml>)

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CONTACT INFORMATION

For further information please contact your Regional Director or Education Finance and Facilities Branch at the Department of Learning at 787-3674.

Specific questions relating to key expectations associated with the implementation of provincial curricula should be directed to Jane Thurgood Sagal (telephone: 787-6842, email: ithurgoodsagal@sasked.gov.sk.ca).

Specific questions relating to key expectations associated with career development should be directed to Gerry Craswell (telephone: 787-5974, email: gcraswell@sasked.gov.sk.ca).

Specific questions relating to School Community Councils should be directed to Gillian McCreary (telephone: 787-5863, email gmccreary@sasked.gov.sk.ca).

Specific questions relating to informational requirements associated with First Nations and Métis Education should be directed to Darren McKee (telephone: 787-6215, email dmckee@sasked.gov.sk.ca.)

Specific questions relating to informational requirements associated with School^{PLUS} should be directed to Edith Nagy (telephone: 787-8246, email edith.nagy@sasked.gov.sk.ca.)

B. BASIC PROGRAM RECOGNITION

HOME-BASED EDUCATION STUDENTS

PURPOSE AND ELIGIBILITY

Home-based funding recognition is provided when a student is registered in a home-based education program in a school division and is receiving educational services. Funding recognition is provided for costs incurred by school divisions relating to the monitoring and provision of educational services for these students.

Only school divisions that have students in registered home-based education programs are eligible to receive home-based funding recognition.

See Appendix D for a summary of expenditure recognition factors that apply to home-based students.

HOW IS FUNDING CALCULATED?

Home-based funding recognition is calculated using the following formula:

$$\begin{array}{l} \text{Total home-based} \\ \text{kindergarten recognition} \\ \\ + \\ \text{Total home-based} \\ \text{Grades 1-12 recognition} \\ \\ = \\ \text{Total home-based} \\ \text{recognition} \end{array} = \begin{array}{l} \text{\# of home-based} \\ \text{Kindergarten students} \\ \\ \text{\# of home-based Grades} \\ \text{1-12 students} \end{array} \times \begin{array}{l} \text{Home-based} \\ \text{Kindergarten rate} \\ \\ \text{Home-based Grades} \\ \text{1-12 rate} \end{array}$$

Note: For the 2007-08 grant, the number of home-based students is based on the 2006 home-based students report.

Note: Home-based students should not also be recorded on the regular PSSR.

2007 – 08 RATES

Total provincial funding recognition associated with home-based funding recognition in 2007-08 is \$5.3M, which accounts for ~0.4% of total provincial recognized expenditures. The following per pupil rates are in effect for Government's 2007-08 fiscal year:

CATEGORY	HOME-BASED PER PUPIL RATE
Kindergarten	\$1,606
Grades 1-12	\$3,213

Note: The home-based rate is 50% of the basic per pupil rate.

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KEY PROGRAM EXPECTATIONS

School division expectations associated with registered home-based students are outlined in *The Home-based Education Program Regulations* (available at <http://www.qp.gov.sk.ca/documents/English/Regulations/Regulations/E0-1R15.pdf>).

CHANGES FROM PREVIOUS YEARS AND/OR SCHEDULED REVIEWS

No changes have been made to how home-based students are funded in 2007-08. A detailed review of funding recognition for home-based students is planned for the coming year. Any recommended changes identified during this review will be implemented in the 2008-09 grant.

DATA USED IN CALCULATION

The following table identifies the data that is used in the calculation of the home-based recognition:

DATA	SOURCE
2006 home-based and home-bound students report	SG/SE system - entered by school divisions

Note: Home-based students should not be recorded on the regular PSSR.

ADDITIONAL RELEVANT INFORMATION

- *The Home-based Education Program Regulations* (available at <http://www.qp.gov.sk.ca/documents/English/Regulations/Regulations/E0-1R15.pdf>)
- *The Education Act, 1995* (available at <http://www.qp.gov.sk.ca/documents/English/Statutes/Statutes/E0-2.pdf>)
- *The School Grant Regulations* (available at <http://www.publications.gov.sk.ca/details.cfm?p=11812>)
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